



JEEVIKA

Bihar Rural Livelihood Promotion Society

Terms of Reference

Job Title:	Individual Consultant- Fisheries
Theme:	Livestock
Level:	District
Duration of Assignment	Full-Time for 11 Months

Background of Project

JEEVIKA - Bihar Rural Livelihoods Promotion Society (BRLPS), an autonomous body under the Rural Development Department, Govt. of Bihar has been designated as State Rural Livelihoods Mission under the overall Framework of National Rural Livelihoods Mission to scale up the model of poverty alleviation through different interventions. Jeevika focuses on the socio-economic development of rural HHs through the formation of a three-tier structure of Community Based Organizations of women (Self Help Group, Village Organization, and Cluster Level Federations). Besides this, activity-based Producer Groups are also formed. CLF has been designed to support the VOs and SHGs towards their sustainability and Producer Groups for activity based enterprises.

Jeevika is promoting livelihoods of SHG members besides other interventions through livestock interventions like Goatery, Poultry, Dairy, and Fisheries. The livestock sector has significant potential for year-round employment generation, particularly in rural areas. This provides subsidiary or main source of livelihood to the people living below the poverty line with insufficient agricultural land to sustain, particularly drought-prone, tribal and other remote areas where crop production on its own may not be capable of engaging them fully. Jeevika has intervened in 36 districts of Bihar under Backyard Poultry, 14 districts in Dairy, 20 districts in Goatery interventions and has now taken a step towards development of fisheries under the Jal-Jeevan-Hariyali Abhiyan.

Jal-Jeevan-Hariyali Abhiyan in Bihar, is aimed at holistic development and institutional management of water resources, infrastructure and water conservation and counter the challenges of water scarcity being faced by the State by constructing/reviving ponds, and other water bodies in all 38 districts of Bihar. The public ponds will revived and created under this mission are transferred to the community-based institutions of BRLPS for the purpose of maintenance and livelihood generation activities. BRLPS has decided to promote community-based fisheries intervention with an aim to reap multi-faceted benefits.

The main objective of the Fisheries Intervention is to improve income of the concerned household by livelihood activities such as Fish and various integrated fish farming of mainly rural landless/marginal farmers, along with sustainable maintenance and management of allotted ponds. With support of trained community cadre i.e., Matsya Sakhi capacity building and other related services will be provided to the community. The cadre will be provided technical training to conduct such activities.

Currently, the Fisheries intervention is set to be initiated in all 38 districts and 534 blocks of Bihar. The Livestock Theme is planning to scale up the intervention with facilitation, trainings,

demonstrations and handholding to the district team. For the same, 10 consultants is required at District Level to ensure quality technical support across the 38 districts of Bihar for the Fisheries intervention.

Geographical Coverage:

Each consultant will be assigned to support 3-5 adjoining districts in Bihar for providing her/his services and her/his posting will be given in one of the districts. District wise requirement is as mentioned below:

Headquarter	Assigned Districts	No. of Consultant Required
Patna	Patna, Nalanda, Saran & Siwan	1
Bhojpur	Bhojpur, Buxar, Kaimur & Rohtas	1
East Champaran	Gopalganj, East Champaran & West Champaran	1
Muzaffarpur	Muzaffarpur, Sheohar, Sitamarhi & Vaishali,	1
Purnia	Araria, Katihar, Kishanganj & Purnia	1
Bhagalpur	Banka, Bhagalpur, Munger & Jamui	1
Samastipur	Darbhanga, Madhubani & Samastipur	1
Supaul	Madhepura, Saharsa & Supaul	1
Gaya	Arwal, Aurangabad, Gaya, Jehanabad & Nawada	1
Begusarai	Begusarai, Khagaria, , Lakhisarai, Sheikhpura	1
	Total	10

As per the need of the organization posting of consultants will be done and Headquarter may also be changed. Final posting of consultants will be approved by CEO, BRLPS

Scope of Work:

1. Capacity Building of district, block staffs, community and Matsya Sakhis on various aspects of fisheries Intervention.
2. Maintain strong working relationships with all stakeholders (particularly other government departments, local authorities, etc.) for convergence of other schemes complementing the intervention.
3. Conduct value chain analysis (VCA) and promote value chain development activities related to fisheries and facilitate backward and forward linkages between various stakeholders.
4. Devising or framing of Books of Record and its rollout required for the project.
5. Regular follow up and technical support to district and block level staffs in the implementation of fisheries related activities.
6. Facilitate demonstration of different activities relating to Fisheries at field level.
7. Assist and facilitate procurement related to Fisheries Intervention.
8. Prepare all necessary reports related to Fisheries Intervention and share with SPMU –Livestock team on time.
9. Facilitates in the project budgeting and planning at district level.
10. Manage aggregation of necessary data form Block Project Mangers and Matsya Sakhis' for reporting.
11. Coordinate in the development of the detailed district fishery sub-component monthly work plan in close collaboration with Jeevika thematic Manager/BPMs.
12. Facilitate project staff on Matsya Sakhis identification, training and demonstration.
13. Facilitate monthly review cum planning meetings with Matsya Sakhis.
14. Monitoring and evaluation of Matsya Sakhi.
15. Any other required Livestock related services assigned by SPM Livestock.

Expected Deliverables in the period of 11 months consultancy:

- Conduct Technical Training of at least 100 Project Staffs on Fisheries.
- Facilitate Technical training of at least 40 Matitya Sakhis.
- Conduct field demonstration of different activities related to implementation of fisheries intervention for productivity enhancement in at least 20 blocks.
- Field Visit of at least 3 districts for demonstration under Fisheries Intervention and technical support related to the Fisheries Intervention in every month.

Supervision:

Reporting Officer of consultants will be SPM-Livestock. The Consultant should prepare Monthly Action Plan and Monthly Tour Plan and submit it to SPM-Livestock for approval. As per the need of the project he may be assigned assignments in other districts as well. Consultant should submit following on monthly basis:

- a) Monthly Action Plan: As per need of the intervention and within the scope of work mentioned above, Monthly Action Plan will be prepared by the consultant in consultation with PM Livestock which will be assessed & approved by SPM Livestock.
- b) Assessment Report: The consultant should submit Target Vs Achievement against the approved monthly action plan on the monthly basis in 2 hard copies and 1 soft copy along with all the primary data. Based on the assessment report, consultants will be reviewed by SPM-Livestock on monthly basis.

Period of consultancy:

The consultant will have to give full time service to the organization. The period of consultancy will be for 11 months. Extension of contract period may be considered on basis of the need of the organization and performance of the consultant. The consultant may be required to travel for the purpose of field visit as per the need of the assignment.

Responsibilities:

The consultant will provide his professional services as per the scope mentioned in the TOR with commitment and ethics having a clear implementation framework.

BRLPS will provide required environment, team support and logistics for the agreed/approved framework of the implementation.

Eligibility Criteria:

- S/he should have degree or equivalent in Fisheries Science/ Aquaculture / Zoology with specialization in Fisheries.
- S/he should be physically fit and willing to travel remote locations districts/ blocks/ villages for training and Demonstration.
- S/he should have excellence efficacy in Microsoft office.

Experience:

As per consultant policy of BRLPS.

Review Committee to Monitor Consultant Work:

SPM-LS will review and monitor the work of consultants. S/he may constitute a review committee to monitor the progress and interact with consultant as and when required. The committee may also seek comments and inputs on Consultant's work from knowledgeable sources.

Ownership:

BRLPS, being the funding agency, shall be the owner of the assignment outputs. The consultant will have no right or claim to the assignment or its output once completed. Any report / research output/process documents produced as a part of this assignment will be deemed to be the property of BRLPS and the consultant will not have any claim and will not use or reproduce the contents of the above documents without the written consent of BRLPS.

Arbitration:

Disputes shall be settled by arbitration in accordance with the following provisions:

Any dispute arising out of the Contract which cannot be amicably settled between the parties shall be referred to adjudication/ arbitration in accordance with Arbitration & Conciliation Act, 1996.

Miscellaneous. In any arbitration proceeding hereunder:

- (a) Proceedings shall, unless otherwise agreed by the Parties, be held in Patna, Bihar (India)
- (b) The English language shall be the official language for all purposes.

Payment:

Consultant will be paid monthly honorarium as per BRLPS consultant policy and will be paid by SPMU on the basis of monthly progress report counter-signed by SPM/PM-Livestock.

On tour for official purpose, S/he will be entitled for Travel Reimbursement, Daily Allowances and Accommodation reimbursement as per the entitlement of Category-II employees mentioned in the HRD Manual of BRLPS.